

MINUTES  
PLANNING COMMISSION SPECIAL MEETING  
JANUARY 31, 2011 – 6:00 P.M.  
TOWN HALL ANNEX – COMMUNITY ROOM 2

I. ROLL CALL

Regular members present: Munn, Pritchard, Roper (left @ 6:50), Steinfeld, Sherrard  
Alternate members present: Fitzgerald, Zod  
Absent: Kane  
Staff present: Murphy, Oefinger, Schneider, Greenleaf, Cullen, Doolittle

Chairman Sherrard called the meeting to order at 6:07 p.m.

II. ITEM OF BUSINESS

1. 2012-2017 Capital Improvement Program – Review and Recommendations

Mark Oefinger, Town Manager, addressed and thanked the Commission for reviewing the CIP. He stated that we are in a tough economic time which is reflected in this year's CIP. We are trying to bring the CIP back to what it was years ago as a planning document, while still trying to identify the needs that are facing the community over the next six years.

The Commission reviewed each project with Staff, and supported the CIP, as presented, noting the following:

1. Roads, A) Pavement Management Program Implementation - Town – Mr. Schneider reviewed each section listed under Roads and took questions and comments from the Commission. Mr. Schneider noted that, due to budget constraints, only Kings Highway is being included in FYE2012.

1. Roads, E) Traffic Signal Replacement and Upgrade – The Commission and Mr. Schneider discussed, at length, the Crystal Lake/Military Highway projects and the Commission felt that these items were very important.

1. Roads, F) Route 1 – Claude Chester/Vergennes Court – Concerning this item, the Commission recommended, if possible, blocking off Vergennes Court this year, instead of next year.

2. Drainage and Watershed Protection, D) Judson Avenue Drainage – Mr. Schneider discussed this item and explained the need to find a cost effective solution; the Commission agreed.

3. Sidewalks, A) Replacement Sidewalk Construction – Mr. Schneider explained each of the items listed under Sidewalks. The Commission felt that the High Meadow Lane and Judson Avenue projects should be considered high priority and addressed at this point in time.

3. Sidewalks, C) New Sidewalk Construction – Route 1 - Mystic – The Commission aired some concerns over the re-alignment of the New London

Road intersection with Route 1 past the Allyn Street intersection heading east into downtown Mystic. Mr. Oefinger explained that they will be reviewing and possibly re-evaluating the new street design at this location.

4. Parks & Recreation, D) Open Space Acquisition and Development – Staff and Mr. Oefinger discussed the items listed under Parks & Recreation. The Commission felt that the Open Space Acquisition and Development item was a high priority.

4. Parks & Recreation, H) Golf Course FCC Compliance – Staff and the Commission discussed this item, with Staff clarifying some of the Commission's questions.

5. Education, A) All Schools – School Security – Mr. Greenleaf explained the items listed under Education and noted that many of the items could be affected by the referendum in May. The Commission and Mr. Greenleaf discussed, at length, the All Schools, School Security item.

5. Education, B) Fitch High School – The Commission voiced concerns over safety with the proposed new artificial turf and some members did not feel that this was a priority at this time.

8. Economic Development, C) Economic Assistance Fund – Mr. Oefinger briefly explained the items listed under Economic Development. The Commission acknowledged that this is a very difficult year but would like to continue to support the Economic Assistance Fund in the future.

Mr. Oefinger and Staff thanked the Commission for their input into this year's CIP.

### III. ADJOURNMENT

Motion to adjourn at 8:34 p.m. made by Sherrard, seconded by Steinfeld, so voted unanimously.

---

Jeffrey Pritchard, Secretary  
Planning Commission

Prepared by Katie Doolittle  
Office Assistant II